

Final as approved by
Board 7.30.13

MINUTES

Kansas Bioscience Authority Board of Directors

Tuesday, April 30, 2013
8:00 a.m. – 5:00 p.m.

Offices of the Kansas Bioscience Authority
Olathe, KS

Call to Order: A quorum being present, a meeting of the Board of Directors of the Kansas Bioscience Authority was called to order by Vice Chairman Dale Rodman, being duly authorized to do so in the absence of the Chairman Dan Watkins, at the offices of the KBA at 8:02 a.m. Mr. Sherry Schaub, Sec. Pat George, Mr. Ken Buchele, Mr. Earl McVicker, Mr. Kenny Wilk, Mr. Jerry Boettcher, Pres. Steve Scott, and Mr. Lee Borck were also in attendance. KBA staff members in attendance included Mr. Duane Cantrell, Mr. Paul Gardner, Mr. Tony Simpson, Ms. Ruth Saale, Dr. Don Colbert, Ms. Stephanie Meyer, Ms. Jill Walter, Ms. Angela Hilton, Ms. Shannon Carroll, Ms. Mary Cummings, Mr. Keith Harrington, Dr. Tom Krol, Ms. Julie Sailors, Ms. Marsh LoScalzo, and Mr. Tariq Abdullah. Members of the public in attendance included: Matt Erickson (Lawrence Journal World); Rick Niu and Geoffrey Clark (Starr Strategic Partners); Dr. Jeff Vitter (KU); and Dr. Ron Trewyn (K-State).

Review and Approval of Minutes: Vice Chairman Rodman introduced the agenda item of approval of minutes of the January 22, 2013 Board of Directors meeting.

Motion: Upon motion by Mr. Schaub and seconded by Mr. McVicker, the minutes of the January 22, 2013 Board of Directors meeting were unanimously approved.

Motion to Recess into Executive Session: Sec. George moved that the Board of Directors of the Kansas Bioscience Authority recess into executive session pursuant to K.S.A. 74-99b07 to discuss financial and operational information and related material of the Authority as it relates to the marketing and operational strategies of the Authority which, in the opinion of the Board, would be harmful to the competitive position of the Authority if disclosed. The executive session will begin at 8:04 a.m. and continue for 4 hours. The Board will reconvene in open session at 12:04 p.m. Included in the executive session will be the members of the Board, Mr. Cantrell, and whomsoever else the Vice Chair may invite. The motion was seconded by Mr. Borck and unanimously approved.

Recess: The Board of Directors recessed for a 10 minute break at 9:30 a.m. and returned to executive session at 9:41 a.m.

Return to Open Session: After a discussion of investment policy and the Annual Operating Plan, the Board of Directors reconvened in open session at 11:59 a.m.

Recess: The Board of Directors recessed for a 10 minute break at 12:00 p.m. and returned to open session at 12:11 p.m.

Motion: Mr. Borck moved that the Board of Directors of the Kansas Bioscience Authority approve the investment policy as discussed in executive session. The motion was seconded by Mr. Schaub and unanimously approved.

Motion: Mr. Boettcher moved that the Board of Directors of the Kansas Bioscience Authority accept the recommendation of staff and approve the FY2013 Annual Operating Plan. The motion was seconded by Mr. McVicker and unanimously approved.

Investment Committee Report: Vice Chairman Rodman introduced the agenda item of the Investment Committee report. Mr. Borck and Mr. Cantrell indicated provided a brief summary of the Committee's activities and reminded that Board that the minutes from the last three meetings were provided to them for their information.

Audit Committee Report: Vice Chairman Rodman introduced the agenda item of the Audit Committee report. Mr. Boettcher presented the same. He indicated that the committee had met with AGH to discuss their proposal to complete the KBA's FY2013 financial audit. The Committee recommends that the KBA move forward with the engagement.

Motion: Mr. Boettcher moved that the Board of Directors of the Kansas Bioscience Authority accept the recommendation of the Audit Committee and approve the engagement with AGH to complete the KBA's FY2013 financial audit. The motion was seconded by Sec. George and unanimously approved.

President's Report: The Vice Chairman introduced the agenda item of the President's report and Mr. Cantrell presented the same. Highlights included:

- There have been several meetings with legislative leadership and committee members. As a result of these talks, there has been a definite improvement in the KBA's relationships in at the Capitol.
- In an effort to better community relationships, Mr. Cantrell and Ms. Meyer went on a state-wide stakeholder tour. It was well attended and received. Additionally, there have been and will continue to be one-off meetings with stakeholders.
- Important events over the next 3 months include:
 - The Governor's trip to China.
 - Implementation of the performance appraisal process.
 - Defining strategic alignment and measurements.
- A prospective view of agenda items for the July Board of Directors meeting.

Financial Report: The Vice Chairman introduced the agenda item of the financial report and Mr. Gardner presented the same. Highlights included:

- Review of the balance sheet.
- Review of cash in/out.
- Review of commitments and payments by commitment.
- Review of year-to-date revenues/expenses.
- Review of funds authorized and committed.

Other Business: The Vice Chairman introduced the agenda item of other business and Mr. Cantrell presented the same.

Mr. Cantrell introduced Ms. Carroll as the new administrative assistant to the investment team.

Mr. Cantrell thanked the staff and the Board for their hard work and support.

Sec. Rodman commended Mr. Cantrell and the staff for the progress they have shown in a limited amount of time.

Adjournment: There being no further business, the meeting was adjourned at 12:35 p.m.